

**CAXTON PARISH COUNCIL**  
**Minutes of the Meeting of the Parish Council held in the Village Hall  
on Thursday 10 September 2015 at 7.45 pm**

Present: Councillors: K Howard (Chairman), E Blair, H Barbour, S Bushby, J Molloy and L Post.

In attendance: Mrs A Griffiths (Minutes Secretary, LGS Services).

**1. Apologies for absence and declarations of interest**

1.1 To receive written apologies for absence and reasons

Apologies were received from Cllr Millard and District Cllr Mervyn Loynes (personal).

1.2 To receive declarations of interests from councillors on items on the agenda

Cllr Barbour declared an interest in item 3.1 as Treasurer of the Village Hall Committee.

1.3 To receive written requests for dispensations including requests and to grant any requests for dispensation as appropriate

None.

**Comments & observations from members of the public and reports from District & County Councillors**

None.

**2. To approve the minutes of the previous meetings on 9 July and 6 August**

RESOLVED that the minutes of the meeting on 9 July be approved and signed by the Chairman, after an amendment under Item 8.3, line 8, to delete the word “an”. (Prop HB, 2nd SB)

RESOLVED unanimously that the minutes of the extra-ordinary meeting on 6 August be approved and signed by the Chairman. (Prop EB, 2nd SB unanimous)

**3. Matters arising from the minutes**

3.1 (8.3) Diocese of Ely response on proposed changes to Village Hall constitution

RESOLVED to respond to the Diocese of Ely that the Parish Council is willing to cover the costs of amending the lease, up to a maximum of £1000.

RESOLVED that the commitment be met from the S137 budget. (Prop LP, 2nd EB unanimous)

3.2 Operation Oaklands and property marking update

RESOLVED that Cllr Blair will enquire whether any leaflets are available informing residents how to use the property marking materials, and report back to the next meeting.

Other

3.3 (6.2) Caxton Pond

RESOLVED to check with Cllr Millard whether the reeds within the pond have been sprayed, and if not, to write to the contractor stating that they are not fulfilling their contract and asking that this be completed within 21 days.

3.4 (4.3) Thank you signs

Algar Signcraft had quoted £316 plus VAT each for the supply and installation “Thank you” signs and as previously agreed application was being made for a Community Chest Grant. Four signs are required. Cllr Blair will discuss the wording with Algar Signcraft.

**4. Local matters and members’ items for info only unless stated**

4.1 Cllr Bushby had attended the Police meeting on parking. This will be covered under item 7.4.

- 4.2 Highways Depot Open Day  
The Chairman will attend the Highways Depot Open Day at Whittlesford on 17 September and will enquire about posts for waymarking on footpaths.
- 4.3 Police Modern Day Slavery Summit  
The Chairman will attend this event on Saturday 17 October.
- 4.4 East Anglian Tree Warden Forum  
Cllr Blair reported that Simon Elbourn would attend the East Anglian Tree Wardens' Forum on 26 September.
- 4.5 Free Funding and Support Events in South Cambridgeshire  
Cllr Blair will attend the Funding and Support event in Fulbourn on 15 September.
- 4.5 Footpaths  
The CCC cutting of the footpaths was now up to date; the paths were cut in July and the second cut had since been carried out. Cllr Blair will ask Peter Gaskin to come and inspect the footbridge that needed repair.

## **5. Planning and Tree Works**

- 5.1 Applications received since the last meeting
- 5.1.1 S/2035/15/FL – 3 Kings Gate – Extension to rear above and part of garage  
RESOLVED to recommend approval. (Prop JM, 2nd SB unanimous)
- 5.1.2 S/0883/15/FL – Wildlife Park Educational Centre, Cambridge Road, Eltisley – amendment for information  
Noted.
- 5.1.3 S/2360/14/FL – 24A Brockholt Road – Dwelling – amendment for information  
RESOLVED to note the arboricultural survey, which is to be passed to the Tree Warden.
- 6.2 SCDC notifications - to note any received  
None.
- 6.3 Tree works applications – to consider any received  
RESOLVED to write to the Tree Warden to thank him for recommending the removal of dead elms to the west, south and around the substation clearing trees from around the stream area towards Cambourne. The new trees had all survived their second summer

## **6. Finance and procedure**

- 6.1 To receive the financial report and approve the payment of bills  
RESOLVED to receive the financial report, and that the invoices and bank statements be checked at the end of the meeting, before the cheques are signed.  
RESOLVED that the payments as listed be approved for payment, plus Came & Company (insurance premium) £561.68 and Bourn Parish Council (transport consultant report) £212.34. (Prop HB, 2nd JM unanimous)

Salary	£111.74
Salary	£22.57
Salary	£111.54
HMRC (PAYE/NIC)	£89.40
CGM (Pond clearance)	£948.00
Buchans (Grass cutting)	£400.80
Buchans (Grass cutting)	£400.80

Credits were noted.

- 6.2 To consider any quotes for urgent works required because of risk  
RESOLVED to accept the quotation from RPM for £150.00 to repair the basket swing. (Prop EB, 2nd JM unanimous)

**7. To consider matters arising out of correspondence received including**

**7.1 CCC – Minor Highways Improvement Scheme invitation to bid**

RESOLVED to delegate to the Vice-Chairman to draft an application for installing a barrier on the pavement at the southbound bus stop outside the pub, to protect school children waiting for the bus, up to a maximum cost of £2000, with the Parish Council's contribution to be taken from the remaining S137 budget. A hedge encroaching onto the pavement is to be reported via the CCC website.

**7.2 CCC Rights of Way Improvement Plan**

Noted.

**7.3 SCDC consultation on moving to all out elections**

RESOLVED unanimously to respond that the Parish Council supports a move to all out elections. (Prop EB, 2nd LP unanimous)

**7.4 South Cambs Police – solutions to problem parking**

RESOLVED in response to the Police's correspondence about problems of illegal parking and parking on the pavement that the Parish Council does not wish to participate at this time.

**7.5 CCC – Draft Cambridgeshire Flood and Water Supplementary Planning Document**

Noted.

**8. Closure of meeting**

Signatories on the bank mandate are to be an agenda item for the next meeting.

There was no further business and the meeting closed at 9.05 pm.

Signed .....Chairman .....date.